

# CASTLEBERRY FAIRS & FESTIVALS

## 2010 Show Rules & Regulations



### Artists and Crafters:

**Jurying:** All Artists & Crafters are invited to Apply. Please Read Carefully.

Arts and Crafts are strictly limited per Category per Show per Booth. Please Apply Early.

New Exhibitors must send 3 slides or photos of your art/craft and 1 of your display.

We can also jury via your website or you can email slides / photos to [info@castleberryfairs.com](mailto:info@castleberryfairs.com)

Exhibitors are permitted to sell their own creations only. No Sales Representatives.

Only top quality, well-made Items may be sold. Only finished Crafts are permitted.

**No Buy-Resell Items. No Wooden Flowers. No Imports. No Supplies. No “Seconds” or “Clearance” Items.**

When in question, an Exhibitor may be required to submit copies of orders from material suppliers.

**Specialty Food Vendors:** Specialty Foods are limited per Category, per Show.

Food does not have to be produced by the Exhibitor. All Health Codes Apply.

**All Licenses and Food Vendor Permits must be displayed & obtained at your own expense.**

Remit with your Application a copy of all-necessary permits and or health certificates.

**Cancellation Policy: ALL CANCELLATIONS MUST BE IN WRITING. Show Fees are not refundable.**

We may, at our discretion, transfer Show Fees (less Deposit) to another Show within the same year, provided we are able to fill the booth.

• **If for any reason you are unable to make it to a Show you must call (603) 332-2616.**

If the Show is in progress and no one is available, leave a message.

- Applicants wishing to sell consumable items must provide a Certificate of Liability for \$1 million dollars listing Castleberry Fairs & Festivals as an Additional Insured.
- All Exhibitors are responsible for collecting and remitting all taxes.
- Once accepted you may not add any products to your booth without prior consent.
- All tables must be covered to the floor with flame retardant material. Displays must be kept neat and professional.
- All Outdoor Booths require your own Canopy. White Canopies are Preferred
- All Exhibitors shall be responsible for delivery, set up and removal of their own display and materials.
- **All Indoor Booths require a backdrop.** Display must be contained within the booth space. No chairs or racks in aisles.
- Booth sharing is NOT ALLOWED. No Exhibitor may sublet their booth.
- Booth must remain intact until closing. *Early Break-down may result in forfeit of future Shows & Fees.*
- All Booths and materials must be removed within 4 hours of Show Closing on the final day of the event.
- All Outdoor Booths must be securely staked into the ground or weighted down.
- All Booths must be enclosed or covered during closed hours of the Event.
- Smoking is NOT allowed in your Booth or directly outside Public Entrance.
- Set-up: Anyone not registered **90 minutes prior to** Show Opening may lose space without refund.
- We reserve the right to **OPEN any show 30 minutes prior** to Posted Times.
- We reserve the right to remove any offensive or non-juried product.
- **All vehicles must be moved to designated Parking Area after unloading.**  
Failure to comply may result in forfeit of future Shows and Fees. Vehicles may be towed at owners expense.
- All orders received at a Show or through [castleberryfairs.com](http://castleberryfairs.com), must be filled in a timely manner.
- A Deposit is a commitment to a Show and is NOT REFUNDABLE.
- A \$35.00 Fee will be assessed to any check returned for insufficient funds.  
A bounced check may cause forfeit of future shows and fees.
- No attachments allowed to any walls. Please remove trash and leave the area as you found it.
- Failure to leave your area clean will result in an assessed Clean up Fee of \$50.00.
- All Shows are held: Rain, Snow or Shine.
- Sorry, No Pets Allowed at Indoor Shows.

• **ABSOLUTELY NO IMPORTS or BUY & RE-SELL ALLOWED** •